

A Day in the Life of a Generative-AI-Enabled Digital Worker

Learn how generative AI can augment digital workers' daily tasks by exploring its capabilities and use cases during an eight-hour workday.



Taylor
Product manager
Midsize technology company

Let's follow Taylor to see how **generative AI (GenAI)** is being used to streamline daily tasks during a typical workday.

9:00 a.m. Catching up and planning for the day

Summarize my unread emails in a separate table and highlight action items or follow-up required.



GenAI capability:
Personal assistance

Potential use cases:

- Workstream collaboration
- Appointment scheduling

9:50 a.m. Completing an unplanned task

Create a summary of vendor XYZ's strengths and weaknesses using our internal knowledge database.



GenAI capability:
Discover knowledge

Potential use cases:

- Search and retrieval
- Locating answers to input
- Brainstorm

10:15 a.m. Arriving late for a meeting

Recap the meeting's purpose and highlight what happened before I joined.



GenAI capability:
Capture information

Potential use cases:

- Note taking and translation
- Meeting recaps
- Content simplification and classification

11:00 a.m. Practicing a speech

Take me to the training portal to create scenarios and practice my product launch speech.



GenAI capability:
Simulated experience

Potential use cases:

- Conversational AI avatar
- Immersive learning
- AI speech coach

11:55 a.m. Eating lunch and socializing

Find Mexican restaurants for lunch within a 15-minute drive and budget under \$20.



GenAI capability:
Discover knowledge

1:00 p.m. Managing project resources

Analyze the cost for Project A across all teams and visualize the result.



GenAI capability:
Data literacy

Potential use cases:

- Data interpretation and filtering
- Data interpretation and visualization
- Forecast and prediction

2:00 p.m. Designing slides

Generate a realistic product mock-up for Product A and insert it into Slide 10.



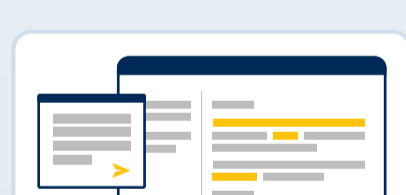
GenAI capability:
Content creation

Potential use cases:

- Generating text, image or slides
- Changing tone of content

3:00 p.m. Coordinating projects

Soften the language in my email.



GenAI capability:
Content creation

3:45 p.m. Preparing to interview a candidate for a job

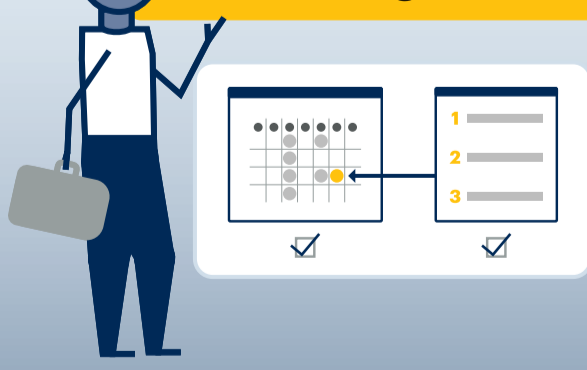
Suggest interview questions based on the resume.



GenAI capability:
Capture information

5:00 p.m. Planning for the upcoming week

Prioritize my schedule based on the importance of meetings, emails and chats.



GenAI capability:
Personal assistance



Next steps for digital workplace leaders

- Identify use cases and generative AI capabilities to realize the technology's full potential.
- Work with functional teams to determine and prioritize use cases by persona and user journey.
- Use change management practices to scale and ensure employees adapt to using generative AI.

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