**Subject:** Approval request to attend at Gartner Security & Risk Management Summit 2025, 22 – 24 September, in London, U.K.

Hi [NAME],

I’m requesting approval to attend Gartner Security & Risk Management Summit 2025, 22 – 24 September, in London, U.K. This annual Gartner conference for cybersecurity leaders is a great opportunity to explore the latest technology, engage with industry leaders on best practices and meet with Gartner experts one-on-one to refine our strategies and approaches to advance our goals.

I’ll also network with peers to gain exposure into how they are tackling projects and meet leading innovative solution providers to dig into demos of their latest tech and assess options based on our goals.

The conference pass costs €4,275, but the rate \_\_\_\_\_\_\_\_

[Insert one of the following options]

* Option A: can be reduced by applying a prepaid Gartner ticket(s).
* Option B: can be significantly reduced by registering through a Gartner account representative.
* Option C: for public-sector organizations, is discounted to €3,300.

Here’s a quick look at how a few of the sessions align with what we’re working on:

**Your Initiative 1**

* Session/Track 1
* Session/Track 2

**Your Initiative 2**

* Session/Track 1
* Session/Track 2

**Your Initiative 3**

* Session/Track 1
* Session/Track 2

After the conference, I plan to share a detailed summary of key take-aways, best practices and action plans to tackle our team’s critical priorities.

Here’s what past attendees have said:

*“I have really enjoyed the Gartner Security & Risk Management Summit. The ability to meet with peers and learn from industry leaders at Gartner is a true development opportunity. Networking, keynotes and even the lunches are fantastic.”*Maeve O’Connor  
Senior Director, Cybersecurity, OTC

*“This conference has value beyond the others I attend due to the nature of the delivery. It is filled with actionable information as opposed to solution provider solutions and therefore triggers a better approach ...”*Mark Brundrett-Lovatt  
Head of Data and Information Security, Water Plus Business

Please let me know if I can move ahead with registering for the conference.  If you have any questions or need more info, just let me know. You can also look at Gartner Security & Risk Management Summit 2025, 22 – 24 September, in London, U.K. website for more details.

Thanks for considering this and looking forward to your thoughts.

Best,  
[Name]